

Resume

ZAMEER BALADI

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Profile / Personal Statement:

I am reliable, proactive and a good team player. I have many years of experience as a medical librarian in Pakistan and would now like to advance my career and skills working with international libraries. I believe that I have gained significant skills and expertise over the years to establish both digital and conventional libraries for health science researchers and scientists.

30 Years Work Experience in Library Profession

2013 – Present Lecturer / Librarian in King Saud bin Abdulaziz University for Health Affairs National Guards Health Affairs, College of Applied Medical Science **Riyadh**.

Managerial Responsibilities.

- Prepare and maintain library as Information Hub with traditional and online resources (This responsibility includes all technical service activities such as acquiring books, processing books for shelving, cataloging books for library users, maintaining library record, and circulating information of library resources).
- Collect, prepare, and analyze library sectional reports and convert into statistics for Management connected to Library Resources and its Services for NCAAA.
- Improving services within the Library & computerizing the records of library Services.
- Increasing strength of the E-books in Institute.
- Direct, Coordinate and Contribute professional experience into library staff, planning for future needs to meet changes in electronic environment.
- Help researchers in availability of references and making of citation styles.

2009-20013 Deputy Librarian (Managerial) at Mehran University of Engineering & Technology Library & Online Information Centre Jamshoro Sindh, Pakistan

2006-2009 Librarian (Managerial) at Sir C.J Institute of Psychiatry Hyderabad Sindh, Pakistan

2001-2006 Librarian (Managerial) at Institute of Chest Diseases

1986-2001 Librarian. At Liaquat University of Medical & Health Sciences Jamshoro, Sindh Pakistan (Three Positions from Operating Level to Managerial Level).

EDUCATION

- MPhil in Library Information Science (in-progress).
- Masters in Library & Information Sciences (M.L.I.S)
- Diploma in Public Administration (D.P.A)
- Certificates in Computer Operations (MS Office, Databases and Library Management Operations).

Skills and Training

- Proficient in automated library system, especially serials, circulation and cataloging modules, as well as interlibrary loan automated programs.
- Proficient in digital library (Creation & Running) for the ready references to the users on their study desk.
- Proficient in library policies and procedures and the ability to apply these policies when attending patron needs.
- Attending 7 CME of professional enhancement workshop by the Saudi Commission for Health Specialties on dated 3rd of December 2013 under the title of “The Fundamental Principles of Assessment”.

Attending 3 CME of professional enhancement workshop in National Commission of Academic Accreditation & Assessment Kingdom of Saudi Arabia (NCAAA) on dated 24th September 2013 under the title of:

- Completed Three Weeks Training for understanding the Mission & Vision of the University and Managerial Operations of the Library of College of Applied Medical Sciences from 20/04/2013 to 08/05/2013 at King Saud bin Abdulaziz University for Health Science College of Medicine Riyadh Kingdom of Saudi Arabia.
- Participation & Facilitation in the **Computer Training** on “Library Information Management” held at Quaid-e-Awam University of Engineering & Technology Nawabshah with collaboration of PSTIC Islamabad, Pakistan Science Foundation Islamabad from 05th March to 07th March 2012.
- Attending & Participating National workshop for Medical Librarians held at CPSP Karachi on 01st of September to 02nd September (Presenting a research paper under title “Me & My Institute” Elaborating the Health facilities provided by Health Government of Sindh in all Province of Sindh and roll of Librarian in clinical services.
- Attending workshop / seminar on Information Handling in Health Sciences & Promotion of Networking in Medical Libraries at ZMU Karachi on 27-28th of May 2002.
- And like many others for the professional knowledge.