

RESUME

Name : Dr.Ancy Jacob



Place of Birth : Arpookara

Date of Birth : 31-05-1974

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Librarian

School of Management & Business

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Educational / Professional Qualification

Exam passed	University/ Board	Year of Passing	Class & % of marks	Subject / Specialization
Ph.D	BHARATHIDASAN UNIVERSITY,	2011		Design & Development of

	TIRUCHIRAPPALY			Library consortium
P.G.D.C.A	Bharath Computer Literacy Programme, A Project of NCYD	2002	'C' GRADE 53.5%	COMPUTER
M.L.I.Sc	BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALY	1996	1 ST CLASS 65%	LIBRARY SCIENCE
D.C.A	M.G UNIVERSITY, KOTTAYAM	1993	'A' GRADE	COMPUTER
S.S.L.C	BOARD OF PUBLIC EXAMINATIONS	1989	1 ST CLASS 62.5%	

History of Employment

Name of Employer	Designation	Date of Joining	Date of leaving	Nature of Employment
Mahatma Gandhi University, Kottayam	Librarian	11-07-2013	Continuing	Book acquisition, Circulation section work, Periodical section work, Collection maintenance, Bar coding, Maintaining "Koha" Library automation package for cataloguing and user services, Reference Service
Sree Sankaracharya	Library Assistant	03-08-2005	10-07-2013	Book acquisition, Circulation section

University of Sanskrit				work, Periodical section work, Collection maintenance, Bar coding, Maintaining Alice for Windows Library automation package for cataloguing and user services, Reference Service
Rajagiri School of Library and Information Sciences	Lecturer	01-06-2005	02-08-2005	Teaching
Cochin University of Science and Technology	Professional Assistant Grade II	27-01-2005	22-03-2005	Circulation, Classification & cataloguing, Collection maintenance, Reference service
Cochin University of Science and Technology	Professional Assistant Grade II	20-08-2004	16-11-2004	Reference service, Circulation section work, Collection maintenance, Periodical section work
St. John The Baptist's College of Education, Nedumkunnam	Librarian	01-11-2000	28-02-2003	Book acquisition section work, Classification and Cataloguing for library documents, Collection maintenance, Circulation section work, Periodical section work, Current awareness Service,

				Internet Search, Reference Service,
Co-operative Medical College, Kochi	Librarian	15-05- 2000	31-10- 2000	Book acquisition section work, Classification and Cataloguing for library documents, Collection maintenance, Circulation section work, Periodical section work, Current awareness Service, Internet Search, Reference Service, Maintaining Alice for Windows Library automation package for cataloguing and user services
Co-operative Institute of Technology, Vadakara	Librarian	24-01- 2000	10-05- 2000	Book acquisition section work, Classification and Cataloguing for library documents, Collection maintenance, Circulation section work, Periodical section work, Current awareness Service, Reference Service, Maintaining Alice for Windows Library automation package for cataloguing and user services
Indian Institute of Management	Library Assistant	01-04- 1998	30-09- 1999	Book acquisition section work,

, Kozhikode				Classification and Cataloguing for library documents, Collection maintenance, Circulation section work, Periodical section work, Current awareness Service, Internet Search, Reference Service, Maintaining LIBSYS Library automation package for cataloguing and user services, Micro document and non-book material section work, Industrial information and Press clipping service, Bar-coding
St.Thomas Public School, Moovattupuzha	Librarian	01-10-1997	31-12-1997	Book acquisition section work, Circulation section work, Collection maintenance, Classification work
Indian Institute of Management , Bangalore	Library trainee	09-09-1996	08-09-1997	Book acquisition section work, Classification and Cataloguing for library documents, Circulation section work, Periodical section work, Current awareness Service, Internet Search, Reference Service,

				Micro document and non-book material section work, Industrial information and Press clipping service, Bar-coding
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Seminars attended and papers presented :

- Participated in the workshop on ***CDS/ISIS*** organized by P.G. Department of Library and Information Science , Tiruchirappally, conducted on February 23-24, 1996
- Participated management development programme on ***Digital Libraries*** organized by Indian Institute of Management, Kozhikode during July 14-16, 2005
- Participated in the one day workshop on ***KOHA open source library software*** held at Cochin University of Science & Technology on 21-11-2007
- Attended the LIST: 7TH National Conference on ***Future of LIS in Knowledge Society: Changes and Challenges*** held on 7&8 March 2008 at Bishop Heber College and presented a paper on “***Role of special library for research and development: A case study of CMFRI library***”
- Participated in the one day workshop on “***Ensuring quality in research publications***” held at School of Marine Sciences, CUSAT & Kerala Library Association, Ernakulam region on 7th March 2009.
- Attended the LIST: 10TH National Conference on ***Best Practices in Library and Information Centers*** held on 26th February 2011 at Bishop Heber College and presented a paper on “***Best practices in Language Library – A case study of Sree Sankaracharya University of Sanskrit Central Library, Kalady.***”
- Participated in the KLA National Seminar on ***Content Management and Libraries: New Vistas for Harnessing Information***” held at Padmam Auditorium, Institute of Management in Government, Thiruvananthapuram during 14-16 July 2011 and presented a paper on “***Strategic***

Management of Info.-Marketing: A case study of Fisheries Institute Libraries in Kerala”

Publications

- Library Progress (International).ISSN 0970 1052 . Vol.31(1) (Jan-June)2011; page No.19-26
- KELPRO Bulletin . ISSN 0975 4911. Vol.14(2) December 2011;Page No. 37-48
- Journal of Information Science Vol. 2